



# LeaveSource<sup>®</sup> Express

LeaveSource Express is Qcera's fully configured version of LeaveSource tailored to help small and mid-sized employers keep in compliance with leave management requirements. LeaveSource Express incorporates the sophisticated features of LeaveSource typically available for the larger employers to administer leaves in a consistent and fair manner to help bolster compliance. Offered as a web-hosted software, LeaveSource Express significantly reduces your total cost of ownership. Start up on LeaveSource Express is easy. You can be up and running within a few hours.

## Software Service includes:

- Secured hosted web application
- Consistent and accurate FMLA, state and employer specific policy administration
- Automated letters, packets and emails
- Manage continuous, intermittent and reduced schedule leaves
- Workflow with automated reminders, alerts and to-do tasks
- Emails of task reminders without logging in
- Premium Payment Administration module
- All ongoing maintenance and new releases
- Updates to any changes to FMLA or state regulations
- Backup and disaster recovery services
- Ongoing support by Qcera